Portfolio and Redos – how do they work?

I get a lot of questions about how this works so I jotted a few things down. Let me know if I missed something ☺

Final exams in all classes will be cumulative, covering material from the entire semester. (If you are in an all year class you will have 3 finals, one for each semester of the year).

 **There will be two parts to the final assessment:**

1. **Written, cumulative exam**
2. **Student Portfolio**
* Students must have a minimum of 80% of the required work in their portfolio.
* The work in the portfolio must be satisfactory (at least 70%)

If these conditions are not met, NO points will be awarded for the portfolio portion of the final assessment.

**How do I know I need to redo the work?**

I usually write an “R” on your paper if you need to redo it. I also put “Redo” in the comment section of the gradebook. Since you are supposed to be tracking the grades of the things you put in the portfolio, you should know if you need to redo it or not. Anything going in the portfolio that has a grade less than 70% needs to be edited.

**What if you have the work but it is not 70%? How do you edit it?**

Most of the time you can attach a piece of paper to the original assignment and just make corrections. Staple them both together and turn it back in. Sometimes it works out better if you actually go back into your document, make the changes, and then turn them back in together. Sometimes in order to redo tests, you will have a specific REDO paper or project to complete. I will pass this out to you and let you know you have to do it. Overall, you often do not need to redo the whole assignment. You **ALWAYS** need to give me the old one back so I can see the mistakes you made and how you corrected them. The work ALWAYS needs to be turned back in **BEFORE** I do portfolio checks.

**Other details**

1. You can earn back points for fixing mistakes on Labs, projects, and papers. Test scores will stay the same but a “redone” test will count for your portfolio.
2. All “Redos” for work done in one chapter must be completed and turned in to me **before** we move onto the next chapter. i.e. all work for Waves chapter must be done and in before we move into the Sound chapter. Once we are on the next chapter, it is too late to Redo work.
3. If you didn’t do the assignment or you skipped all the lab questions or the summary when you turned it in etc, you cannot go back and get points. In other words, you cannot REDO something you never did in the first place. You can’t edit work you never did.