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| **Step 1: What does the text say?****CCR \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***(Briefly summarize the text)* | **Step 2: How does the text say it?***(Text structure, text features, genre, tone/mood, source/credibility and author’s craft)* |
| **Step 3: What does the text mean?***(What theme/concept is the author trying to get across? What is the author’s intent or underlying bias?)* | **Step 4: What does the theme/thesis/claim mean to me? To the world? To other things I’ve read or seen?** |